

# **ELECTRICAL CONTRACTOR EXAMINATION**

## **IMPORTANT INFORMATION**

### **PLEASE READ THIS INFORMATION THOROUGHLY**

The examination is 40 multiple-choice questions, with a 1-1/2-hour time limit, and requires a score of 75% or above to pass. The examination covers information from: Public Act 217, Public Act 230, Public Act 497, Michigan Electrical Code Rules Part 8, and the Electrical Administrative Board General Rules.

The bureau will supply the above referenced material at the examination. You will not be allowed to bring in your own. However, if you wish to preview the material you can download them from the Internet using the information provided below.

**GO TO:** [www.michigan.gov/bccfs](http://www.michigan.gov/bccfs)

**CHOOSE:** **FORMS**

**SCROLL DOWN TO THE ELECTRICAL DIVISION:**

**UNDER RELATED ACTS AND RULES YOU SHOULD PRINT:**

Act 217 of 1956

Act 230 of 1972

Act 497 of 1980 – Construction Lien Fund

Electrical Administrative Board General Rules

Electrical Code Rules (Michigan Part 8)

**Examination results are sent to you approximately 30 days after the examination. DO NOT CALL FOR RESULTS, THEY CANNOT BE GIVEN OVER THE TELEPHONE, AND WILL ONLY SLOW DOWN THE PROCESS.**

If you receive an admission card and are unable to attend the examination and would like to be transferred to another test date: Return the admission card with a cover letter indicating another date/location either prior to the exam or within 10 days after the examination. **IF NOT SENT BY 10 DAYS AFTER THE EXAMINATION THE \$25 FEE WILL BE FORFEITED.**

If you pass the examination, an application for licensure and information packet will be sent with your results.

If you fail the examination an application will be sent for you to reapply.

### **GENERAL INFORMATION**

Contractor licenses are issued in 3-year cycles, everyone is on the **same** 3-year cycle, therefore, the fee is prorated depending on which year of the cycle we are in.

The fee for an Electrical and Fire Alarm Contractor license is \$200.00 for the full 3-years, \$134.00 in the 2<sup>nd</sup> year of licensing, and \$67.00 in the 3<sup>rd</sup> year.

The fee for a Sign Specialty Contractor license is \$120.00 for the full 3-years, \$80.00 in the 2<sup>nd</sup> year of licensing, and \$40.00 in the 3<sup>rd</sup> year.

For Electrical and Fire Alarm Contractors there is also a mandatory construction lien payment of \$50.00, information regarding this will be sent with your packet.

**Application For Electrical/Fire Alarm/Sign Contractor Examination****103**

Michigan Department of Labor & Economic Growth  
Bureau of Construction Codes & Fire Safety  
Electrical Division  
P.O. Box 30255  
Lansing, MI 48909  
517-241-9320

Agency Use Only

**Examination Fee: \$25.00**

Authority: 1956 PA 217 Completion: Necessary For Examination Consideration Penalty: Application Cancelled & Fee Forfeited	The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.
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**Instructions**

- Complete and sign application. Type or print in ink.
- Application and fee must be received 20 business days prior to the examination date.
- Enclose a check payable to the **State of Michigan**.
- Mail completed application and fee to the above address.

Electrical Contractor

Fire Alarm Contractor

Sign Contractor

**Applicant Information**

NAME (Last Name, First Name, Middle Initial)		STREET ADDRESS		
CITY	TOWNSHIP	COUNTY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)		SOCIAL SECURITY NUMBER*		DATE OF BIRTH

**Current Status**

Have you previously applied to take the Michigan electrical/fire alarm/sign contractor examination?	Yes	No
Are you licensed as an electrical/fire alarm/sign contractor in another state or country?	Yes	No
Contractor License No. _____		
City/State _____		

**Examination Sites**

Examinations are given at the sites listed below. Refer to the enclosed "Schedule of Electrical Board Meetings and Licensing Examinations" for examination dates. Please check below the site you wish to be examined at and indicate a preference of examination month. If approved for examination, an admission card will be mailed to you approximately 10 days prior to the examination date. If the examination you have selected is full, you will be scheduled for the next available examination at your preferred site.

<u>Preferred Site</u>	<u>Preferred Month</u>	
Lansing Area	_____	
Escanaba	_____	No Preference-Next Available Examination Site and Date

If you have a disability and require an accommodation to take the examination, please submit written documentation from a professional (education professional, doctor, psychologist, psychiatrist) to certify that your disabling condition requires the requested test accommodation. Forms are available from this office.

**Certification and Signature**

I certify that the information provided is true and accurate to the best of my ability. I further understand that falsification of any statement is cause for rejection of application or revocation of license, if issued.	
APPLICANT'S SIGNATURE	DATE

\*This information is confidential. Disclosure of confidential information is protected by the Federal Privacy Act.